

Problem-Solving Template

#	PROBLEM (clear description)	POSSIBLE SOLUTIONS (select one)	DEADLINE	STEPS (to solve a problem)	MONITOR PROGRESS (write updates)	END DATE (when solved)
1.		1. 2. 3. 4.		 2. 3. 	1 st 2 nd 3 rd	
2.		 2. 3. 4. 		 2. 3. 	1 st 2 nd 3 rd	
3.		1. 2. 3. 4.		 2. 3. 	1 st 2 nd 3 rd	